

MACM Committees and Descriptions

Committee Name	Committee Description
Legislative and Outreach Committee (Chair: Trisha Mernitz)	The committee is charged with the duty of being actively involved in legislative and rule-making processes, advising the Executive Board as to policy options and their implications; proposing and monitoring legislation; and recommending rules and proposed actions that could affect the courts. The committee is also charged with representing MACM in legislative and rulemaking activities of other groups, such as the State Legislative Strategy Team and the Legislative Advisory Workgroup. The Legislative & Outreach Committee is also very active in promoting legislative outreach among the MACM membership. This is a collaborative effort with the bench and state court administration in order to educate and foster a relationship between the judicial and legislative branches of government.
Education Committee (Chair: Angie Jonas)	The Education Committee shall be responsible for the planning and implementation of the Annual Meeting, and such educational and employee development programs and activities as are approved by the Board of Directors. The Committee shall be responsible for conference site selection, subject to approval by the Board of Directors. It may prepare educational articles and training manuals of interest to the membership. The Second Vice-President shall serve as the chairperson of the committee.
Membership Services Committee (Chair: Megan Bergman)	<p>The Membership Services Committee shall monitor administrative and personnel policies and proposed actions that could impact MACM members. The Committee shall advise the Board as to policy options and their implications. This Committee shall be responsible for the recruiting of members and shall carry out decisions of the Board of Directors relative to the recruitment, maintenance and eligibility of members of the Association. It shall have the responsibility to certify that members attending the annual meeting are in good standing and eligible to vote.</p> <p>The Committee shall prepare appropriate resolutions for approval at the business meeting. In order to facilitate attendance at MACM events as well as promote access to advanced training opportunities for all members, the Membership Services Committee will coordinate the MACM Scholarship Program. The Committee further seeks to recognize and publicly acknowledge meritorious individuals and programs through its various award programs and publicize Association activities. This may include publicity through the local media in a court/community regarding court-related activity, honors bestowed on members and election or appointment to court or MACM positions, after consultation with the member about whom the article is to be written.</p> <p>The Committee shall review nominations for honorary membership and make recommendations to the Board of Directors on all nominations received. The Committee Chair will be responsible for purchasing and presenting awards to honorary members.</p>
Bylaws and Parliamentary Committee (Chair: Vacant)	The MACM Bylaws and Parliamentary Committee reviews the bylaws of the Association as to their practicality and application. The Committee also reviews the needs of the Association for amending or adding to the bylaws. It makes a report of its findings to the Board of Directors. The bylaws may be amended at any Association meeting by a majority of the registered regular members present and voting. Any member in good standing may make a recommendation to the Bylaws Committee and all proposed amendments shall be referred to this Committee for study and recommendations. The chairperson of this Committee shall serve as the parliamentarian of the Association. The Bylaws Committee typically meets quarterly or as needed.
Executive Committee/ Board of Directors	The Board of Directors shall be composed of the Association Officers, including the Past President. The Board of Directors shall serve as the Budget Committee and shall prepare an annual budget for consideration by the Board. Other matters may be referred to the Committee by the President or the Board.
Finance Committee (Chair: Meghan Knapp)	The Finance Committee works with the MACM Board to oversee the financial dealings of the MACM organization. The primary responsibility of this committee is to: establish accounting practices, ensure control over the finances, make sure that funding requirements and obligations are being fulfilled, that accurate financial records are maintained, and that financial matters are being conducted legally, ethically, and efficiently.